

CHARTER ASIAN PACIFIC AMERICAN CLUB 2004

1. REQUIRED ELEMENTS:

a. **PURPOSE.** The purpose of the Asian Pacific American Club (APAC) is to provide all cadets with a better understanding of Asian American Pacific Islander cultures, traditions, and social issues as well as strengthening our identity as and fostering pride in Asian Pacific Americans. These objectives will support cadets of all races and ethnic origins to develop multi-culturally, aid in developing better inter-personal/inter-racial communication skills, and foster better understanding of APA issues. We believe that these skills are critical for future success as Coast Guard officers.

Trips to select Asian Pacific American communities, visits to cultural museums, participating in and partnering with other Federal and Collegiate APA organizations and conferences, and publishing an annual Asian Pacific American Review with commentaries and research papers from and about APAs in the Federal Government and Military Service will help club members reach out and share APA issues with cadets, faculty, the Coast Guard, and the Nation.

b. **Year of Inception:** 2004 is the year of inception for the APA Club.

c. By Laws/Operation of the Club/Activities:

1) By Laws:

(a) The APA Club will have five officers who will serve on an annual basis. These Club Officers are President, Vice President, Secretary, Treasurer, and Program Coordinator.

(b) Meetings will be conducted in accordance with Robert's Rules of Order.

(c) The APA Club will normally schedule meetings every two weeks on the first and third Tuesday of each month.

(d) Funding from Cadet Activities (and other sponsors as they arise) will assist in achieving the goals and objectives of the Club.

(e) Membership is open and encouraged for all cadets.

2) Operation of the Club:

(a) Club Officers will be elected by a quorum of Club Members in Good Standing, and will serve continuously for one year unless removed from Club Office by the Faculty Advisor for conduct violating Cadet Regulations, Coast Guard Regulations, the Uniform Code of Military Justice, other pertinent instructions or general orders, or dismissal/disenrollment from the Coast Guard Academy. Another club member will be immediately voted in to replace said Club Officer at the next regularly scheduled Club Meeting.

(b) Activities will be planned by the Club's Officers and presented to the Faculty Advisor for approval.

(c) All cadet travel will be coordinated through and approved by the Commandant of Cadets or his/her designated representative.

(d) An annual budget will be submitted as required by the Cadet Activities Fund Manager.

(e) See below on Membership.

(f) There are no dues associated with club membership.

3) **Activities:**

(a) All Club Activities must be approved by the faculty advisor.

(b) Club Activities are open to all cadets, regardless of Club Membership.

(c) Club Activities must support the objectives and goals of the Club. Specifically, the following Activities are planned on an annual basis:

i. Trips to APA communities

ii. Visits to APA cultural museums

iii. Participating in Federal and Collegiate APA conferences

iv. Partnering with other Federal and Collegiate APA organizations/programs

v. Publishing an annual Asian Pacific American Review with commentaries and research papers from and about APAs in the Federal Government and Military Service to reach out and share APA issues with cadets, faculty, the Coast Guard, and the Nation

- vi. Organizing and Preparing for the Academy's annual Asian American Pacific Islander Heritage Celebration during the federally designated Asian American Pacific Islander Heritage Celebration Month.
- vii. Sponsoring and organizing other APA celebrations/events throughout the year including, but not limited to, inviting high ranking Federal or Military APAs to speak to the cadet corps, recognizing and publicizing various important dates for APAs using flyers, student publications, guest speakers, luncheons, etc.

d. Membership:

- 1) All cadets of Asian American or Pacific Islander origin or ancestry are automatically members of the APA Club.
- 2) Other cadets may join the APA Club by attending meetings and signing up for Club Membership with the Club Secretary.
- 3) The Club Secretary will maintain a list of Club Members.
- 4) To be considered in Good Standing as a Club Member, cadets must attend at least one regularly scheduled meeting per semester.

e. Club Officers and Responsibilities:

- 1) President. The Club President will be responsible for the overall organization and activity of the Club.
- 2) Vice President. The Club Vice President will support the President in his/her duties, and will serve as President in their absence.
- 3) Secretary. The Club Secretary will be responsible for maintaining the membership roster, taking meeting notes, and filing trip reports.
- 4) Treasurer. The Club Treasurer will be responsible for drawing up and submitting an annual budget to the Club President. The Treasurer will also be responsible for maintaining Club funds that are outside the purview of the Cadet Activities Fund Manager (i.e., sponsor funds) in a secure account (i.e., Navy Federal Credit Union), and will provide an accounting of all fund balances to the general membership each quarter.

5) Program Coordinator. The Club Program Coordinator will oversee cadets assigned to manage and organize various activities and projects throughout the year. The Program Coordinator will be responsible for ensuring smooth execution of all activities, events, and celebrations.

f. **Faculty Advisor**. The Faculty Advisor for the APA Club is CDR Jeffrey Lee, USCG, Chief of the Command and Operations School, Leadership Development Center, USCGA.

g. **General Funding Needs**: See cadet Activities Fund Budget Request - 2004

h. Special Considerations Regarding Conflict with the Regulations for the Corps of Cadets:

1) Club Officers will be elected by a quorum of Club Members in Good Standing, and will serve continuously for one year unless removed from Club Office by the Faculty Advisor for conduct violating Cadet Regulations, Coast Guard Regulations, the Uniform Code of Military Justice, other pertinent instructions or general orders, or dismissal/disenrollment from the Coast Guard Academy. Another club member will be immediately voted in to replace said Club Officer at the next regularly scheduled Club Meeting.

2) Any Club Member who's conduct is found to be in violation of Cadet Regulations, Coast Guard Regulations, the Uniform Code of Military Justice, or other pertinent instructions or general orders will immediately be dismissed from the Club by the Faculty Advisor and their conduct reported to the Commandant of Cadets for further administrative action as appropriate. Any Club Member dismissed or disenrolled from the Coast Guard Academy will be automatically dismissed from the Club.

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