

WELCOME

To

***Command and Operations
School***



**United States Coast Guard Academy
Leadership Development Center**

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Assistant School Chief: LT Tim Williamson
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37 Mohegan Avenue
New London, CT 06320-8106**

U.S. Department of
Homeland Security

United States
Coast Guard



Chief
Command and
Operations School

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1541
September 05

Dear Prospective Operations Officer:

Welcome to the Command and Operations School. I see that you will be attending our two-week course. Welcome Aboard! I know you have a lot to accomplish in conjunction with your change of station so we have tried to put as much relevant information together as possible to meet your needs in this transition. It is our hope that you will find the time spent here worthwhile. The following topics will make up the core presentations:

Patrol Planning	Team Coordination Training
Search and Rescue	Collision Avoidance
Law Enforcement	Low Visibility Navigation
Training Programs	Navigation Standards
OPSEC/COMSEC	Shiphandling & Coaching
OPAREA Specific Requirements	Rules of the Road Decision Making
Interpersonal Relationships	Underway Replenishment
Performance Documentation	Shipboard Flight Operations
Relief Process	Cutter Small Boat Operations

In addition to the classroom instruction, we will be conducting exercises in the Ship Control and Navigation Training System (SCANTS). The Visual Bridge Simulator underwent a significant upgrade of both software and bridge facilities in 1996. In the Radar Simulator, all AN/SPS-64 radar sets have been removed and replaced with the AN/SPS-73 radar. Both simulators are now even more effective learning tools.

Deck Watch Officer Course: We recommend you take the appropriate Deck Watch Officer Rules of the Road Exam in accordance with Coast Guard Deck Watch Officer Program (COMDTINST 16672.5) prior to attending the School. When you arrive, if you have not taken the exam, it will be offered the second Tuesday during the lunch break. It's not mandatory that you take the exam prior to departing the school. Because time is limited and you will be absorbing large amounts of material, we highly recommend you take the exam prior to arrival at the school. If you must take the test while attending Command and Operations School and it will be a renewal, you must bring evidence of your previous successful completion.

Please print a copy of the attached Student Information Sheet: This sheet has important information we will need from you on the first day of class. Please have it filled out before your arrival.

Please print a copy of the attached Personal Career Summary Sheet: We will use this sheet to introduce one another on the first day of class. Please have it filled out before your arrival.

LT Tim Williamson, LT Bill Nunes, BMCM Mark Romesburg, and YN2 Brian Wrench join me in extending a sailor's welcome to New London. If you have any questions after reviewing this welcome aboard package, please access our website: www.cga.edu/ldc/commandandoperationsschool/commandandoperationsschool.htm or feel free to call us directly at (860) 701-6318. Your experience, together with that of the sailors who will join you here, will contribute significantly to the class learning environment. This should be a time of professional and personal growth, an opportunity to develop your skills as a sailor, and a chance to get to know your fellow sailors. Sea stories definitely have a place here.

Sincerely,

//s//

J. S. LEE

Chief, Command and Operations School

Captain, U. S. Coast Guard

Encl: (1) Student Information Sheet
(2) Personal Career Summary Sheet
(3) Welcome Aboard Package



**Prospective Operations Officer
STUDENT INFORMATION SHEET**

Please print this form, fill it out and bring with you to first day of class

Name (as you would like it to appear on your certificate):

List any topics you would like covered during the Shiphandling block:

List any other “**Burning Issues**” you would like discussed:

Emergency POC and phone:

Do you want to take the DWO exam (given on 2nd Tuesday at lunch) Yes _____ No _____

If yes, check one:

_____ Original
_____ Renewal

(If you chose Renewal above you must bring evidence of prior successful completion)

Would you like to participate in the coffee mess (\$10.00)?
(Includes mug and class picture)

Yes _____ No _____



Welcome to the Prospective Operations Officer Afloat Course

TRAVEL ARRANGEMENTS: T. F. Green International Airport in Providence, RI is the preferred gateway to the Academy and should always be your first option. Bradley International Airport in Hartford, CT should be used if flights are unavailable to T. F. Green in Providence, RI. Groton/New London Airport is the closest gateway to the Academy, but the high cost of flight connections and flight restrictions make it unreliable as a destination. Please refer to the enclosed maps for directions to the Academy.

BERTHING ARRANGEMENTS: **Your orders should be endorsed “Messing and Quarters available with charge”.** Reservations have been made for you in Munro Hall Guest Housing. The room rate is \$14.00 per day if you are assigned to a room with another student and \$28.00 per day if you are berthing alone. Payment may be made in cash, check, or by credit card (Visa, Master Card, American Express or Discover) and is fully reimbursable.

MESSING: Messing is available for officers and enlisted at the All Hands Dining Facility, located in the Old Cadet Wardroom in Chase Hall. You can get to the Dining Facility by entering Chase Hall at the southern entrance near the Post Office. Follow the pathway around the Post Office, past the loading dock, and the Dining Facility entrance is under the archway, and to your right. Meal hours are 0630-0730 for breakfast, 1130-1300 for lunch, and 1700-1800 for dinner.

STUDENT CHECK IN PROCEDURES: You can check in at the front desk of Munro Hall anytime before 2200. You will receive room keys and a parking pass. **If you arrive after 2200, inform the guard at the main gate that you are staying in Munro Hall and a representative from the Security Force will assist you with check in.**

STUDENT PARKING: If you plan on bringing a car to New London, either yours or a rental vehicle, you must park in the U Parking lot on Farnsworth Ave after checking in. This is a reserved, gated parking area with relatively easy access to Munro Hall. To get to the U lot from Munro Hall, go back to the main gate. Turn right out of the gate and go to the next traffic light. Turn right at that light, (Deshon St.). Go down the hill and take a left on the second street (Oneco). Go to stop sign and turn right onto Farnsworth Ave. The CGA Child Development Center will be on your left after the turn. Go down the hill, you will see a large fenced in parking lot on your right. Turn right after the lot, before the Rail Road tracks (no name street). Go along parking lot and you will see a gate where you will use your parking pass to enter. If the U-Lot is full you will be required to park in the Visitor Center parking lot.

UNIFORM OF THE DAY: The following uniforms are proscribed for wear while attending Command and Operations School:

- **First day of class and Last Friday (graduation) – Tropical Blue Long (Service Dress Blue is always acceptable) combination cap is optional.**
- **Other Classroom/Simulator training – ODUs (with ballcap and boots). If you do not currently have ODUs, they are available for purchase at the CG Academy Exchange and through the Uniform Distribution Center. The Academy’s Uniform Locker is not yet offering the ODUs for sale. You should not count on the Academy Exchange meeting all of your uniform needs, they only carry a limited inventory.**
- **APPROPRIATE ATHLETIC ATTIRE: All hands are reminded that appropriate clothing (i.e., shirts shall be worn at all times, unless swimming in the pool) is required while working out -- both in ROLAND/ BILLARD Hall Gyms, on all athletic fields, and anywhere on campus. Additionally, music or cellular telephone headphones shall not be worn while running on campus at any time.**

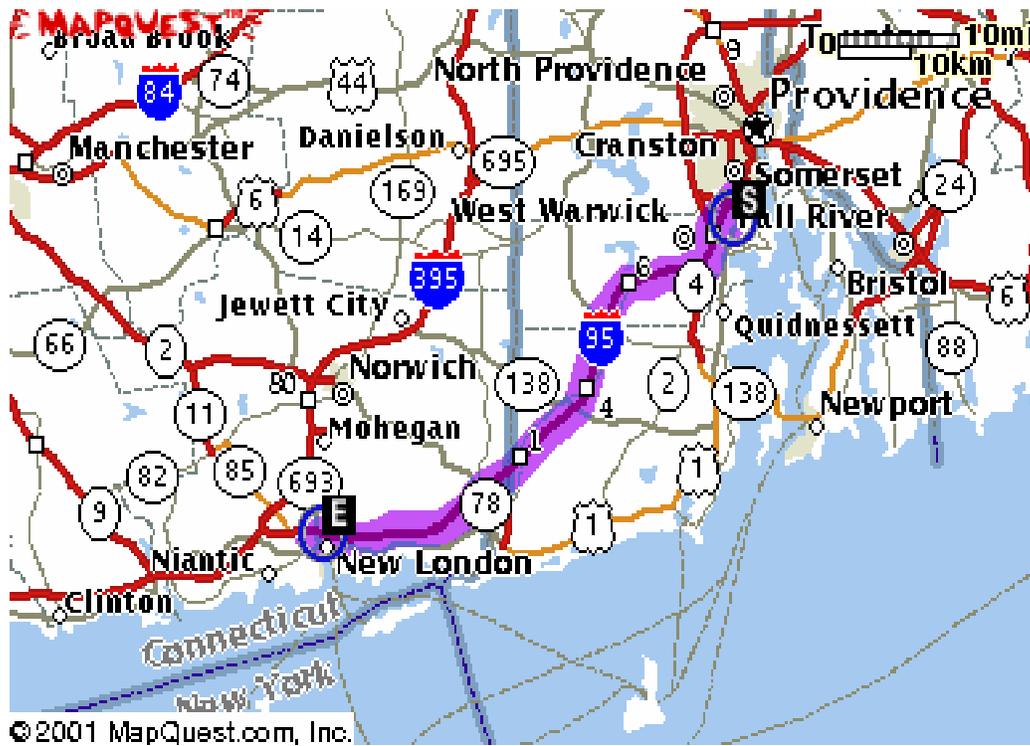
If you would like to attend special Academy functions, Service Dress Blue with combination cover may be required. We are not aware of any special functions scheduled during your class, however, it is not uncommon for functions to “pop-up” with short notice. The appearance of your uniforms is very important. Please ensure your uniform sets a professional example. The cadets and officer candidates are significantly impacted by the interaction with our students who represent the best of the cutter fleet.

CLASS HOURS: Class will convene daily at 0730 in room 125 of Yeaton Hall and will generally adjourn at 1700. Graduation will conclude by 1200 on the second Friday, and all students are required to attend. Please ensure your travel arrangements are made with this factor in mind.

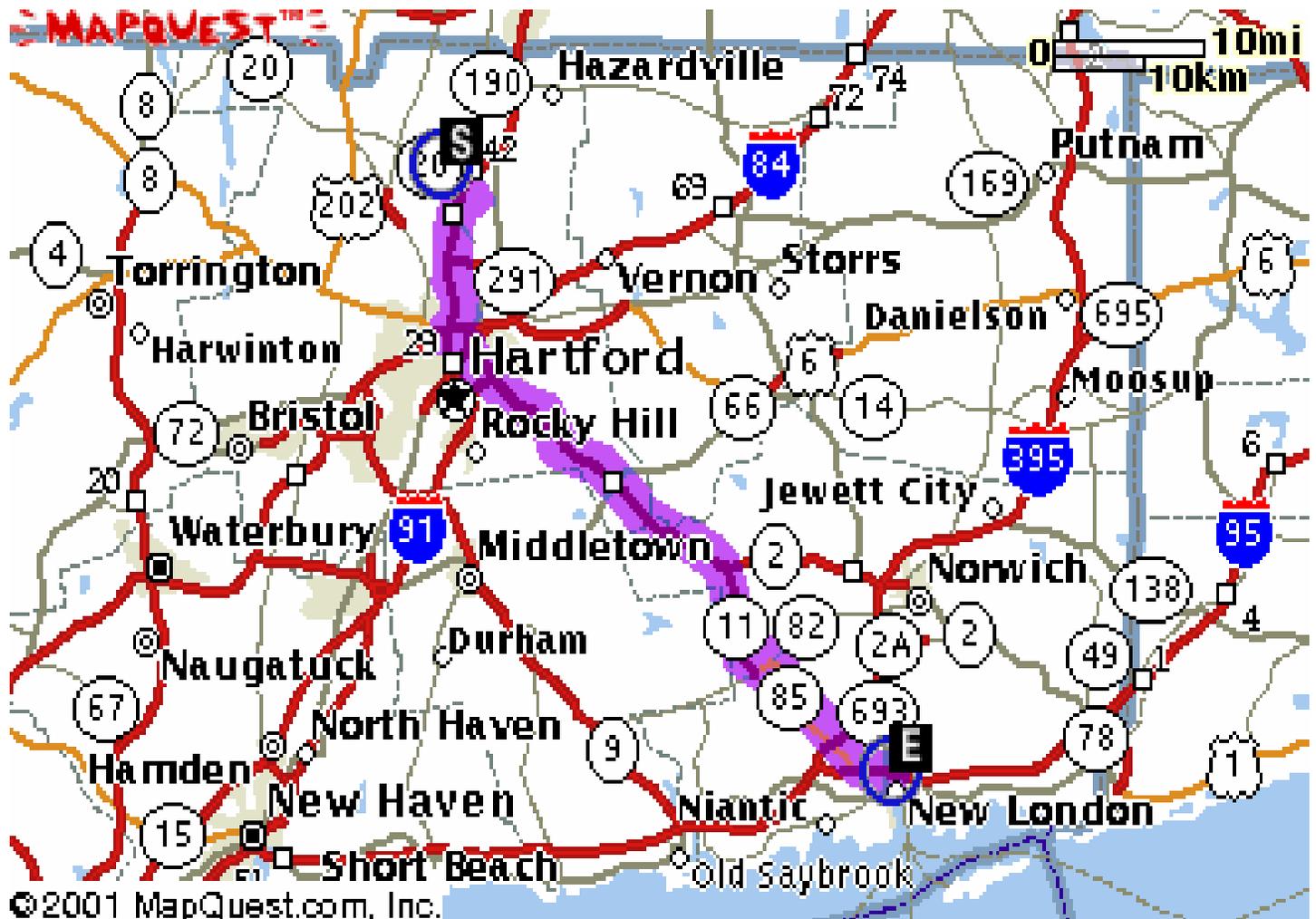
IMPORTANT POINTS OF CONTACT:

Command and Operations Staff:	(860) 701-6318
CGA Officer of the Day:	(860) 444-8450
Main Gate:	(860) 444-8614
Munro Hall Quarters Manager:	(860) 444-8664
CGA Security (U-lot parking problems)	(860) 444-8597

DIRECTIONS FROM T. F. GREEN AIRPORT



Travel South on I-95 for approximately 45 miles. Take exit 83 (Frontage Road) in Connecticut. From the Frontage Road, take the Briggs Street exit. Make a left turn at the top of the ramp onto Briggs Street. Continue on Briggs Street past two traffic lights. The Academy's main gate will be on your right immediately after the second traffic light.



DIRECTIONS FROM BRADLEY INTERNATIONAL AIRPORT

Take Route 20 heading east for 3 ½ miles. Turn right at exit 40 to I-91 South. Follow I-91 south for 9.8 miles to exit 30 (left-hand exit). Immediately after exiting, move left one lane and follow to Route 2, east for 23.7 miles. It will become Route 11, follow that to end. Turn left, follow to the lights, and then take a right to Route 85 in Salem. Take Route 85 south to I-95 North. Get on I-95 North for a very short ¼ mile distance. Exit on Service (Frontage) Road to Briggs Street exit. Turn left onto Briggs Street and continue past three traffic lights. The main gate will be on your right immediately after the third traffic light.